

Completing an NPQ Application Form Top Tips

Each question has a 400-word, word limit. Try to write between 250 and 400 words in each of your three responses.

When you are answering each question make sure that you cover **all of the bullet points** when writing your answer.

Tips for answering Question 1

In your response it would be beneficial to:

- Show that you have researched the NPQ programme that you are applying for, you may even choose to mention some of the modules
- Mention the structure of the programme and how this will allow you to develop
- Demonstrate an understanding of Teach First's and Leeds Teaching School Hub's values
- State how you feel that the NPQ will have a positive impact on your development.

Tips for answering Question 2

The key to answering this question is to be specific with example you give.

Make sure that you:

- Give an overview of your current position and why you feel ready to take the next step in your development
- Give a specific example of what you have done to show that you are ready, within this example:
 - Detail what you did, what steps did you take?
 - State what was the impact or the outcome
- Detail what areas you are looking to develop and why.

Tips for answering Question 3

When answering this question pick one of the areas from the list of bullet points and refer to this in your response.

When answering this question make sure you refer your chosen area and say how it would:

- Have an impact on colleagues **and** say what this impact would be
- Impact on pupils including why and how this would have an impact