

## ECT/ECF Bulletin w/b 6.6.22

### Module 5: Fulfilling Professional Responsibilities Teacher Standard 8: Fulfil Wider Professional Responsibilities Week 1: Module 5 Audit

#### Overview of the module

Through this module ECTs and mentors will address the concept of teaching as a profession and the responsibilities of teachers as professionals. You will explore strategies for managing your workload and well-being and will look at the role of research in effective teaching. You will consider two guidance reports from the EEF that address best practice in working with TAs and engaging parents. You will also look at strategies for working effectively with colleagues, including specialist colleagues in your school.

Topics covered will include:

- Workload and wellbeing
- Reflection and research in professional development
- Engaging with parents/carers/families
- Working effectively with colleagues and
- Revising professional development

#### ECT Self Study Actions (to be completed prior to your mentor meeting)

In your mentor meeting this week you will go through the audit for module 5 with your mentor and you will then use the findings from this to steer the focus of your learning over the next few weeks. Areas where you have strengths, for example, could have 'light touch' coverage in your mentor meetings.

There is no self-study for ECTs to do this week and throughout this module there are several weeks when ECTs have no self-study or background reading to do in preparation for mentor meetings.

#### Mentor meeting key actions

Your meeting focus this week is to work with your ECT to audit their current knowledge and practice in relation to the relevant content on professional responsibilities in the ECF (linked to Teachers' Standard 8). Encourage your ECT to use a range of sources of evidence that support the judgements they make of their practice in the audit. Focus more on the statements where your ECT believes they are 'emerging' or 'developing' rather than 'secure' and try to share examples of how the programme will support them in moving to 'developing' and then 'secure'.

#### Mentor Self Directed Study

As this is the start of new half term there is self-study to complete on the role of the mentor and this time it is in two parts.

Part One: Looking at how ONSIDE mentoring contributes to the wellbeing of your ECT. This addresses how the importance of strong relationships can contribute to an ECT's job satisfaction. You will be asked to reflect on your role as a mentor and how you can support your ECT in this final half term of the year. You will also be asked to consider how you manage your own workload and wellbeing.

Part Two: You will think about how you model managing workload so that it doesn't impact negatively upon your wellbeing. You are asked to create a list of how you manage your workload which you will share with your ECT e.g. the use of textbook resources rather than creating them from scratch, joint planning to ease the load, use of school created resources e.g. on your IT drive, use of verbal feedback to make the marking workload manageable. You will also script/rehearse/discuss a conversation between your ECT and a parent/carers. Finally, you will discuss the merits of educational research.

In all your interactions with your ECT you will be reminded to keep the principles of ONSIDE mentoring in mind.

**The usual key take-away message:** if mentors use comments in feedback to ECTs that are grounded in the framework, it becomes easier for the ECT to acknowledge the mentor is coming from a place of scholarship, not simply professional opinion.

## **Additional Information**

### **End Of Module Completion Form – ECTs and mentors**

Please don't forget to complete your end of module form for module 4 if you haven't already done so – the deadline is June 13<sup>th</sup> but the sooner it is completed the better. Take 5 minutes of your mentor meeting this week to do this. It is important that mentors do this as well as ECTs.

Also, if you forgot to do this for module 3 please take a moment to go back into that module to give your feedback – it is used to adapt/amend the programme.

### **Facilitation meetings**

During this last half term there are several facilitation sessions taking place, below is a summary to help you keep track:

- Week 33 (w/b 6 June) ECT training session. Your ECT facilitator will send you the exact date for this and the location as it is a face-to-face session.
- Week 34 (w/b 13 June) Mentor OLC. Your Mentor facilitator will send you the date and link for this meeting.
- Week 37 (w/b 6 July) ECT OLC. Your ECT facilitator will send you the exact date and link for this meeting.

**ECTS - you are almost at the end of year one; start to take time to reflect on your achievements of the year and ensure you are gathering evidence that shows you are meeting the Teachers' Standards for your first formal assessment in July.**